**COVID-19 PANDEMIC**

**SMALL BUSINESS RELIEF PROGRAM – PHASE 3**

In light of the continuing COVID-19 Pandemic currently affecting our community in addition to the Governor’s Executive Order 2020-968, the City of Bardstown recognizes the increased burden being placed on restaurants, bars, and gyms. The City wishes to pledge additional support by offering business relief grants of up to $3,000 for local establishments impacted by the most recent executive order to aid in recovery of their operations.

To be eligible for assistance, a business must meet all of the following:

1. Exist within the city limits in a brick-and-mortar location
2. Own the property/building or have a properly executed lease with the property owner
3. Be current on City of Bardstown property tax payments, occupational license fees, net profit submissions, and maintain a current business license
4. Be a restaurant, bar, or gym open and operating before November 1, 2020
	1. Restaurants must NOT be a franchise or franchise-affiliated
	2. Gyms must be locally owned and operated

SCHEDULE OF ASSISTANCE

* This relief program grant will be awarded to qualified businesses only
* The maximum amount of funding assistance will be $3,000
* Total program expense will not exceed $100,000
* Assistance will be provided to businesses after review of their application
* Applications will be taken **December 16, 2020** through **December 31, 2020**
* Funds will be awarded beginning **January 6, 2021**

SUBMISSION OF APPLICATION

An application for funds must be completed and submitted to the City of Bardstown by the close of business (4:30 PM), December 31, 2020. Restaurants, bars, and gyms impacted by Executive Order 2020-968 of the Governor are encouraged to apply.

The application can be downloaded from the City’s website, [www.cityofbardstown.org](http://www.cityofbardstown.org). Applications should be mailed to the City of Bardstown, 220 N. Fifth Street, Bardstown, KY, 40004, Attention: RELIEF; or may be placed in the drop box located at the rear of City Hall in a sealed envelope marked RELIEF.

FUNDING CRITERIA

Eligible Businesses:

1. Restaurants (non-franchised or franchise affiliated)
2. Bars
3. Gyms (locally owned & operated)

Eligible Expenditures:

1. Payroll
2. Rent/Lease/Mortgage Payments
3. Utilities

Any questions should be addressed to aboles@bardstowncable.net or by calling 502-331-7013.

The applicant will be notified if funding will be provided, the amount of funding if approved, and will be required to provide an IRS W-9 Form to the City of Bardstown.